Termination Policy

The school has the right to recommend to the Board of Trustees to terminate enrolment in the event of:

- Continued and/or unexplained absenteeism:

  Students must attend at least 85% of their classes. In the event that attendance falls below this level the school may terminate their enrolment.

- Disruptive behaviour:

  This includes failure to follow school staff instructions, inappropriate behaviour towards other students, and disruption in class. In the event of ongoing disruptive behaviour, the school may terminate enrolment.

- Criminal behaviour:

  This includes damaging or stealing school property, or the property of other students. In the event of criminal behaviour by a student, the school may terminate enrolment.

The New Zealand Immigration Service will be notified when a student's enrolment has been terminated.

Please note that Marcellin College will apply the Education (stand-down, Suspension, Exclusion and Expulsion) rules 1999 to all students, including International Students.

Withdrawal Policy

Students intending to withdraw from the school must:

- Advise the school at least two weeks in advance.
- Complete the "Leaving Form" available from the school office.

The school refund policy will apply when a student withdraws.

The New Zealand Immigration Service will be notified when a student withdraws.